SAN BERNARDINO COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURE 3

VENDING MACHINES

A. Authorization

Any vending machine installed on District property shall have Board approval through the regular contracting process. The Food Services Departments shall be responsible for the operation and maintenance of food and drink vending machines, except as listed in Paragraph C, below.

B. Food and Drink Machines

All revenues received from food and drink machines will be deposited in the Food Services Account except for those listed in Paragraph C. Clubs and groups authorized machines in Paragraph C shall deposit funds in a timely manner in authorized accounts through the Campus Business Office.

20 C. Exceptions

San Bernardino Valley College clubs and organizations listed here may continue to operate the number of soft drink machines as listed. They shall not increase the number of machines. No other group will be allowed to introduce food or drink vending machines onto the campus.

ASB	Soft Drink	1
Art Club	Soft Drink	1
P.E./Athletics	Soft Drink	4
Instrumental Music	Soft Drink	1

D. Non-Comestible Vending

The Student Senate of the Associated Study Body may, through the regular contracting process, secure vending machines for such items, under the supervision of the Chief Student Services Officer. Revenues from such machines shall be deposited in the Campus Business Office in authorized accounts.

39 E. Exclusive Rights Vending

Exclusive rights vending contracts will be negotiated through the Business Managers Office
with the campus.

- - 8 ADOPTED: 8/11/05